

CITY OF MUSKEGO LIBRARY BOARD AGENDA

10/20/2026

5:30 PM

**Muskego City Hall - Meeting Room 2
W182 S8200 Racine Avenue**



Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83443609215>

Webinar ID 834 4360 9215

Phone: 312-626-6799

To request an accommodation for attending the meeting in person, please call 262-971-2100 ext. 2 at least 24 hours in advance.

LIBRARY MISSION, VISION, AND VALUES

Library Mission Statement

Providing an innovative community space for learning, entertainment, and for the exchange of ideas and accurate information through a wide variety of materials and programs.

Library Vision

The Muskego Public Library strives to retain its status as a community focal point for idea exchange, information access, and community gathering. The Library's collaborative team commits itself to ensuring availability of superior materials, services, and staff expertise.

Library Commitments & Values

We believe these values will drive our culture, priorities, and community-focused decisions.

- Service to community - We function to serve the needs of a strong and diverse community.
- Accessibility - Our materials and services are open and available to a diverse population.
- Positive user experience - We strive for patron enrichment through superior library materials and services, anticipating our patrons' current and future needs.
- Continuous improvement - We never stop looking for ways to innovate and adapt how the library delivers services to the community.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

STATEMENT OF PUBLIC NOTICE

This meeting was noticed in accordance with the Open Meeting Law on Friday, October 16, 2026.

PUBLIC COMMENT

CONSENT AGENDA

Approval of Minutes - September 15, 2026

[9 15 26 Library Board Minutes.pdf](#)

September 2026 Financials

[Sept 2026 Financials.pdf](#)

PRESIDENTS REPORT

DIRECTOR'S REPORT

October 2026 Director's Report

[October 2026 Library Director Report.pdf](#)

UNFINISHED BUSINESS *Discussion update and possible action may be taken on any or all of the following:*

NEW BUSINESS *Discussion update and possible action may be taken on any or all of the following:*

Discussion/Action: Eligibility for Library Card Policy

Service to community - We function to serve the needs of a strong and diverse community.

[Background on Eligibility for Library Card Policy.pdf](#)

[Eligibility for Library Card Policy.pdf](#)

Discussion/Action: Public Display and Exhibit Space Policy and Waiver

Service to community - We function to serve the needs of a strong and diverse community.

[Background on Public Display and Exhibit Space Policy.pdf](#)

[Public Display and Exhibit Space Policy - Updated.pdf](#)

[Display and Exhibit Space Waiver.pdf](#)

[Public Display and Exhibit Space Policy - Current.pdf](#)

Discussion/Action: Administrative Assistant Job Description

Continuous improvement - We never stop looking for ways to innovate and adapt how the library delivers services to the community.

[Background on Administrative Assistant Job Description.pdf](#)

[Administrative Services Assistant Job Description - Updated.pdf](#)

[Administrative Services Assistant Job Description - Current.pdf](#)

COMMUNICATIONS AND MISCELLANEOUS BUSINESS AS AUTHORIZED BY LAW

ADJOURNMENT

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT MUSKEGO CITY HALL, (262) 679-4100.